OpenAir Configurable Workflows
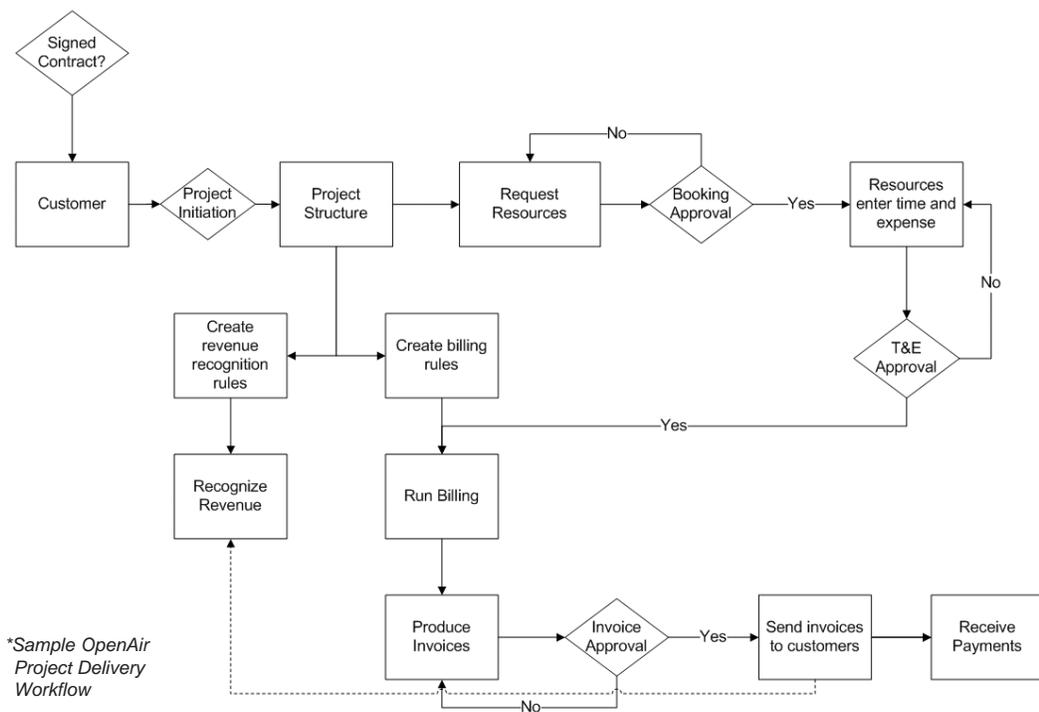### Automate your business processes with fully configurable workflows

More than 1,000 clients across all industries and size segments have successfully deployed OpenAir in a timely and cost effective way to support their professional services organizations.

While every services organization is unique, a common set of processes underpin their operations, including:

- Timesheet creation / submission / approval
- Expense creation / submission / approval
- Project initiation / review / close-out
- Resource request / optimization / approval
- Invoice creation / submission / approval

OpenAir provides a standard but configurable framework for setting up these core processes. This approach enables rapid implementation, ease of maintenance, and scalability all without sacrificing flexibility. Clients can easily control role permissions, notifications, alerts, and approvals to ensure that the data within OpenAir is accurate, validated, and up-to-date. With OpenAir workflows, services executives have the confidence to make critical business decisions based on truly actionable data.

To stay competitive, services organizations must be able to adapt their processes readily to every customer's changing requirements. OpenAir workflows provide the flexibility to modify processes at no additional cost and without time consuming custom coding. With return on investment (ROI) at the front of every services executive's mind, you simply cannot afford an application that fails to support your business operations. OpenAir configurable workflows provide the framework and flexibility to support your services delivery, not sideline it.

Sample OpenAir Project Delivery Workflow

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With OpenAir workflows, you have the ability to configure your PSA solution to meet the unique needs of your business at every level, from time and expense approval to complex billing and invoicing. If you have a business process, OpenAir can support it, including:

Workflow	What it means to you?
Time and Expense	Construct multi-level approval processes, alerts, and reminders to ensure accurate and timely entry
Project Management	Manage your project schedule and burn rate to deliver services on time and under budget
Resource Management	Guarantee the right resources with the right skill sets are on the right projects
Billing and Invoicing	Get invoices out the door and recognize revenue according to your corporate requirements
Purchasing	Build multi-level approval processes and track fulfillment of all purchase orders
Knowledge Management	Centralize documents, intellectual property, and critical project information with version tracking and discussion thread functionality
Revenue Recognition and Financials	Track revenue recognition separate from project billing and according to your company's processes

"OpenAir enabled us to take varying business requirements and marry that with relative simplicity into OpenAir because, quite frankly, OpenAir just has tremendous flexibility."

— *Melissa Potvin, Global Services Operations Director, Fatwire Software*

Find out more: contact OpenAir at 1.888.367.1715 or visit www.openair.com